Father Robinson Return to School Plan

Our school plan below is based on the GSCS Return-to-School plan that can be found by clicking on the following link [GSCS Return-to-School Plan](GSCS%20Return-to-School%20Plan).

**Gradual Re-Entry of students**

- **September 8th, 2020** will be the first day students will return to school. Please note that **not all students will return on the first day. Please read below.**
- Kindergarten students have a specific schedule and calendar. Parents will receive this information by the end of this week. September 8th is also the first day of Kindergarten for some small group orientations.
- We will divide the Grade 1 to 8 student classes in half (approximately) so that half the students in each class will attend for the first week. (Please note that all schools in GSCS are following this re-entry plan).
  - Students with family names starting with letter A-K will attend on Tuesday Sept. 8 and Thursday Sept. 10.
  - Students with family names starting with letter L-Z will attend on Wednesday, Sept. 9, Friday, Sept. 11.
- Gradual re-entry will allow for careful relationship building and mental wellness as well as smaller groups to teach and practice new COVID-19 procedures.
- This gradual re-entry is not without implications and challenges for families and we are thankful for the patience and flexibility of parents and caregivers.
- **Normal student attendance will resume Sept. 14 unless otherwise directed.**
Distance Learning Option

- Distance Learning Plans were sent out on August 18th. Any family choosing the Cyber School option can contact the school office at father.robinson@gscs.ca. Please indicate your child’s first and last name as well as their current grade and Mrs. Hill will send their information to Cyber school for registration. Should you wish to discuss this option further before your child is registered for distance learning please email Mrs. McLean @ smclean@gscs.ca. She will contact you as soon as possible. Once distance learning groupings are made, families will be contacted by the Cyber School staff.

First Week of School

- On September 2nd, all Father Robinson families will receive a welcome back email from their homeroom teacher indicating specific instructions including what supplies to bring on the first day, which entrance to use and specifics related to their classroom. We recognize that typically parents accompany their children into the school on this first day however with the new safety procedures in place, parents will not do so this year. All students will line up at their designated entrance and the homeroom teacher will meet you and your child outside on the first day of school. Please assist your child with social distancing while waiting in line outside for the doors to open. **The school entrances will open at 8:20 daily.** Educational assistants will open the doors at this time and will help the students entering the school with hand sanitizing.

- The entrances are as follows:
  * Students in Kindergarten (Mrs. Rysavy), Grade One (Mrs. Trulicz-Lapointe), Grade One/Two (Mrs. Klath) will enter and exit using the primary boot room.
  * Students in Grade Two/Three (Ms. Zacharias) and any primary students(K-2) who ride the bus will enter and exit using the front main doors of the school.
  * Students in Grade Three (Mrs. Cherniawsky), Grade Three/Four (Mrs. Brown) and Grade Four (Mr. Ackerman) will enter and exit using the tarmac boot room.
  * Students in Grade Five (Mrs. Sych)( Mr. Schulte) will use the doors at the back of the school by the volleyball pit and will use the back staircase to go to their classrooms upstairs.
  * Students in Grade Six (Mrs. Melrose) (Mr. Brossart) and students in Grade Eight (Mrs. De La Rosa) will enter and exit using the doors that are parallel to Cowley Road.
  * Students in Grade Seven (Mr. Wagner) (Ms. Haenen) and students in Grade Eight (Mr. Rogers) will enter and exit using the Middle Years boot room.

These entrances and exits will be used daily by the classes designated for each entrance. The entrances were chosen in proximity to each classroom location for safety purposes. **A school map has been included with this correspondence for your reference.**

**NOTE:**
- After the second bell rings in the morning, all doors will be locked until recess. The only doors that will be open all day are the front doors. Students who are late during the day must enter using the front doors and office personnel will assist them. Parents are not permitted to join them.
*Siblings who will be picking their younger brothers or sisters up at the end of the day must meet them outside of their designated entrance.

- As indicated in the Division communication, we are requesting parents not to enter the school. When arriving at the school we ask that you follow this safety process:
  1. Call 306-659-7200, 306-659-7201 or 306-659-7202 prior to entering the school and you will be assisted at this time.
  2. If you have a drop off item for your child (example lunch or a forgotten back pack) please drop off on the sanitized table outside of the front doors. Call the office and give specifics about the student’s name and their classroom and grade. Mrs. Hill, Mrs. McLean or Mr. Kunz will ensure your child retrieves their item.
  3. In the event that any visitors (including parents) enter the school, all will be expected to scan a Father Robinson school specific QR code using their phone prior to entering. This QR Code is visible on the glass entry doors. Visitors (this includes parents) will then be prompted to answer an online questionnaire from Saskatchewan Health. All will remain at the front entrance once this is completed for further direction from office personnel. Thank you for your cooperation in this regard as we work with all families to ensure that the safety of our students and staff is top priority.
- Greater Saskatoon Schools has purchased masks for all students (two each that are reusable). If you have masks from home that you are sending to school, please label them clearly with your child’s name and grade. The school division masks will be distributed on the first day. Students will meet with their homeroom teacher outside of their designated door. If they do not have a mask for entry into the school, the teacher will provide one to them at this time. Students will be reminded that masks need washing daily and must be returned to school the following day.
- We encourage all students to bring a labelled water bottle filled each morning to school. If your child requires a water bottle, the school will provide one. Water bottles will be taken home daily for sanitizing and then returned full of water the following day. Thank you for your cooperation.
- Please send only the school supply items requested by the homeroom teacher in the welcome email. Staff will be requesting school supplies as required. Our goal is to reduce the amount of student materials so that they can be safely stored at a student work station. Leaving items on the floor or on desktops reduces the ability to sanitize multiple times daily. Please label all school supplies clearly as sharing of supplies will not occur this year.
- Backpacks, water bottles and all lunch items (including recyclable drink containers) will come home daily and may not remain at school. Thank you in advance for checking your child's backpack daily and for assisting him/her in cleaning it out daily. Your support will be required and the staff thank you in advance for your assistance.
- Any individualized student materials need to be handled by the student and the teacher only.
- School/Home correspondence is critical to student success and safety. Thank you for partnering with the Father Robinson staff in this regard. We are always available for your questions and concerns.
Health and Safety of our School Community

The health and safety of our students and staff is of utmost importance. Greater Saskatoon Catholic Schools (GSCS) and the Medical Health Officers (MHO) have collaborated on a plan to facilitate communication to report and track ill individuals and establish protocols in the event of a positive Covid-19 case identified within our schools. The following procedures all support both our schools and the SHA:

Parents and caregivers must assess their children daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease before sending them to school.

Anyone showing symptoms listed on the GSCS self-screening tool must remain home and call 811 for direction.

Should your child become ill throughout the day, parents are expected to have a plan to pick up their child immediately once they have been contacted by the school.

Our school has a detailed plan that requires students exhibiting illness to self-isolate under the guidance and supervision of a staff member. Individuals sent home will be asked to contact 811 and seek Covid testing.

When individuals call 811, they should let the Saskatchewan Health Authority (SHA) know that they are a student or an educational staff member. This will prioritize their testing.

Our school will be required daily to share the names of individuals who go home ill from our facility with the Medical Health Officer (MHO).

**Negative Test Results**

All ill individuals need to be symptom free for 48 hours prior to returning to our schools.

If individuals are being tested due to contact tracing (they have been deemed by SHA to be a close contact to a person who has tested positive for Covid-19), this isolation time increases to 14 days even if they test negative.

**Positive Test Results**

The SHA will contact the individual to inform them of next steps. The SHA will also contact the school division.

The division, alongside the SHA will send out communication to families regarding next steps. These next steps will include:

- Ensuring the privacy of individuals is of utmost importance.
- Case and contact management plans (who needs to be tested and how this can take place)
- Environmental cleaning plans
- Alternative education delivery model for those impacted (distance learning)
- Any decisions to temporarily close classrooms or schools.
**Personal Protective Equipment**

- Masks required for staff
- Masks required for Grade 4-8 (in the event of a 3 and 4 combined class, grade 3 wear masks)
- Masks recommended for Kindergarten-Grade 3
- Regular use of hand sanitizer

**Schedules**

- School day scheduling has changed to ensure our students stay within cohorts for consistency and safety.
- K, 1,1/2, 2/3 are Cohort A, Grades 3,3/4, 4 are Cohort B, Grades 5,5,6,6 are Cohort C, Grades 7,7,8,8 are Cohort D. Our school recess and lunch schedules will be as follows: 8:20 am all entrance doors are opened for entry into the school (every entrance is being utilized to maximize safety and alleviate congestion) Educational assistants open the doors at 8:20.

8:35 am first bell rings (students should be in their classroom at this time)

8:40 am second bell rings and classes begin

9:55-10:10 am students in cohort A and cohort C will go out for recess and will be supervised by teachers and staff in that cohort. Students will enter and exit the school using their designated entrances.

10:10-10:25 am students in cohort B and cohort D will go out for recess and will be supervised by teachers and staff in that cohort. Students will enter and exit the school using their designated entrances. The two cohorts do not play in the same area of the playground for physical distancing.

11:40-12:00- cohort A and cohort C go outside while cohort B and cohort D eat in their classrooms.

12:00- 12:20- cohort B and cohort D go outside while cohort A and cohort C come in and eat in their classrooms. Students are supervised in these cohorts by the same staff in the recess supervision cohort for consistency and safety.

- The use of multiple entrances/exits will assist our school in keeping our students in cohorts and mitigating risk by having fewer students in each entrance. **Doors open at 8:20 am.** Thank you for your cooperation in this regard. If you require before and/or after school care please call the Boys and Girls Club @306-665-1450 to register.
- **See attached map of entrances.**
- Our school has determined specific plans to ensure the use of washrooms as well as our common space is scheduled to allow for sanitizing and limiting student contact.
  - *Students will always be allowed to use the washroom when required even if it is not their designated time. Washrooms will be cleaned every two hours.*
# GYM WASHROOM SCHEDULE (Grades 1-4)

## AM Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:10-9:20 am</td>
<td>Trulicz-Lapointe (1)</td>
</tr>
<tr>
<td>9:20-9:30 am</td>
<td>Klath (1/2)</td>
</tr>
<tr>
<td>9:30-9:40 am</td>
<td>Zacharias (2/3)</td>
</tr>
<tr>
<td>9:40-9:50 am</td>
<td>Cherniawsky (3)</td>
</tr>
<tr>
<td>9:50-10:00 am</td>
<td>Brown (3/4)</td>
</tr>
<tr>
<td>10:00-10:10 am</td>
<td>Ackerman (4)</td>
</tr>
<tr>
<td>10:40-10:50 am</td>
<td>Trulicz-Lapointe (1)</td>
</tr>
<tr>
<td>10:50-11:00 am</td>
<td>Klath (1/2)</td>
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<tr>
<td>11:00-11:10 am</td>
<td>Zacharias (2/3)</td>
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<tr>
<td>11:10-11:20 am</td>
<td>Cherniawsky (3)</td>
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<td>11:20-11:30 am</td>
<td>Brown (3/4)</td>
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<tr>
<td>11:30-11:40 am</td>
<td>Ackerman (4)</td>
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</table>

## PM Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Group</th>
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</thead>
<tbody>
<tr>
<td>12:30-12:40 pm</td>
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<td>Klath (1/2)</td>
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</tr>
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<td>1:00-1:10 pm</td>
<td>Cherniawsky (3)</td>
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<tr>
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<td>Brown (3/4)</td>
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<tr>
<td>1:20-1:30 pm</td>
<td>Ackerman (4)</td>
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<tr>
<td>2:00-2:10 pm</td>
<td>Trulicz-Lapointe (1)</td>
</tr>
<tr>
<td>2:10-2:20 pm</td>
<td>Klath (1/2)</td>
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<tr>
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<td>Zacharias (2/3)</td>
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<td>2:30-2:40 pm</td>
<td>Cherniawsky (3)</td>
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<tr>
<td>2:40-2:50 pm</td>
<td>Brown (3/4)</td>
</tr>
<tr>
<td>2:50-3:00 pm</td>
<td>Ackerman (4)</td>
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</tbody>
</table>
THREE/FOUR HALLWAY WASHROOM SCHEDULE (Grades 5-8)

**AM Schedule**

<table>
<thead>
<tr>
<th>Time</th>
<th>Washroom</th>
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<tbody>
<tr>
<td>8:50-9:00 am</td>
<td>De La Rosa (8)</td>
</tr>
<tr>
<td>9:00-9:10 am</td>
<td>Haanen (7)</td>
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<tr>
<td>9:10-9:20 am</td>
<td>Brosart (6)</td>
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<tr>
<td>9:20-9:30 am</td>
<td>Schulte (5)</td>
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<tr>
<td>9:30-9:40 am</td>
<td>Sych (5)</td>
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<tr>
<td>9:40-9:50 am</td>
<td>Melrose (6)</td>
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<tr>
<td>9:50-10:00 am</td>
<td>Wagner (7)</td>
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<td>10:00-10:10 am</td>
<td>Rogers (8)</td>
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<td>De La Rosa (8)</td>
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<tr>
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<td>Haanen (7)</td>
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<tr>
<td>10:40-10:50 am</td>
<td>Brosart (6)</td>
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<tr>
<td>10:50-11:00 am</td>
<td>Schulte (5)</td>
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<td>11:00-11:10 am</td>
<td>Sych (5)</td>
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<tr>
<td>11:10-11:20 am</td>
<td>Melrose (6)</td>
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<td>11:20-11:30 am</td>
<td>Wagner (7)</td>
</tr>
<tr>
<td>11:30-11:40 am</td>
<td>Rogers (8)</td>
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</tbody>
</table>

**PM Schedule**

<table>
<thead>
<tr>
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<th>Washroom</th>
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</thead>
<tbody>
<tr>
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<td>Haanen (7)</td>
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<tr>
<td>12:50-1:00 pm</td>
<td>Brosart (6)</td>
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<tr>
<td>1:00-1:10 pm</td>
<td>Schulte (5)</td>
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<tr>
<td>1:10-1:20 pm</td>
<td>Sych (5)</td>
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<tr>
<td>1:20-1:30 pm</td>
<td>Melrose (6)</td>
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<tr>
<td>1:30-1:40 pm</td>
<td>Wagner (7)</td>
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<td>1:40-1:50 pm</td>
<td>Rogers (8)</td>
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<td>2:05-2:15 pm</td>
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<td>2:35-2:45 pm</td>
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<tr>
<td>2:45-2:55 pm</td>
<td>Wagner (7)</td>
</tr>
<tr>
<td>2:55-3:10 pm</td>
<td>Grade 8’s</td>
</tr>
</tbody>
</table>
Lunch

- **If possible, students should return home to eat lunch.** If students must eat lunch at school, they will eat in their classrooms. Strict cleaning protocols will be observed. Students must eat at their desk and they must sanitize their hands or wash hands prior to eating. Students who stay for lunch will be responsible to bring everything that they require in containers that they are able to open on their own as well as necessary cutlery. Any leftover food, containers and recyclables (juice boxes) will return home daily. **Students are reminded not to share any food items with others.**
- Staff supervisors will be the same supervisors in the recess cohort groups for consistency and safety. See the above noon lunch cohort schedule.
- Lunch monitors (students in the older grades) **will not** be assisting in the younger grades this year. There will be two supervisors on during the lunch break to monitor and assist your children.
- No milk sales provided this year until further notice.

School Partners

- Our school has school partners that operate within our building. The school administration has met with each partner to review GSCS safety protocols. If you are accessing these programs, please follow the steps below.
  1. Before and After School care continues to be provided by the Boys and Girls Club. Students are required to wear masks regardless of grade or age. The program leaders will try to separate (as best as possible) students into their cohort groups. This year, we will ask that all students accessing this program use the gym entrance doors, not the front doors. The program will be held in the gym and the band room. Parent sign in and sign out will take place in the gym entrance boot room.
  2. Joyful Feelings Preschool (for 3 and 4 year olds). At this time, the plan is for the preschool to resume on October 5th. Doreen Kazman is the owner/operator and she will provide email updates to registered families. Should you require more information please contact Doreen at joyfulfeelingspreschool@gmail.com

Choir/Music

- Based on the following guidelines within the Re-Open Saskatchewan Plan August 2020, GSCS will not be offering choir as a course or as an extracurricular activity until further notice.
- Singing within a cohort may take place within a classroom if physical distancing guidelines can be followed, singers face forward, and masks are worn. If the teacher is facing the singers, they should wear eye protection or a face shield.
Band
• Based on the Re-Open Saskatchewan Plan, band instruction will be on pause at this time. Students in grades 6-8 will receive music instruction within the Arts Education curriculum from the band teacher and the classroom teacher. At this time, we are recommending that parents not purchase or rent an instrument.

Library
• A specific plan regarding the safe exchange of books is under review and will be shared out shortly. The library will not be utilized for the first two weeks of school until more staff discussion occurs.

Extra-Curricular and Field Trips
• At this time, all extra-curricular activities and field trips to public spaces are on pause. Our school staff are planning some virtual field trips as well virtual Q and A sessions with experts to support in their areas of study. At times, we might request your support in this regard. (For example, if you work at the Forestry Farm and a unit of study is about animals, you may be able to provide virtual experience for our students, answer questions, show them your workspace etc.) We will learn to get creative as a staff in this regard as we know fieldtrips are so important to the students and their understanding. Parents will be surveyed by the teachers requesting their expertise.

Limiting Physical Contact

Our school will be cohorting our students so that they spend the majority of the day with the same group (class) of students and staff. Students will have limited shared material within this cohort. Although physical contact will be reduced using multiple strategies, students will not always be distanced by two meters. During specific time such as recess, multiple cohorts may be required to be in the same general location. If this needs to occur, students will maintain a two-meter distance between cohorts and no materials shall be shared. Special consideration in the supervision schedules has been implemented so that the students are safe within their cohorts at all times.

Facilities

Many environmental measures have been put into place in our school. Visual cues, signage, plexiglass and reduced furniture will assist students in mitigating physical contact. Staff members will be explicitly teaching students the new routines, such as how to circulate in our schools to increase distance between people and reduce physical contact. They will be taught some of the new routines and regulations daily in their class morning exercises.
Illness In Care

- If a student seems ill and needs to be isolated/sent home, our school plan will include:
  - Two isolation rooms/spaces.
  - Students will be given a disposable medical mask if it is safe to do so. Face shields/medical masks/gloves will be worn by staff working with sick students. [How to remove disposable gloves – Health Canada Putting on Gloves – Public Health Ontario](#)
  - The school will call families to come pick up their child. **It is very important that the child is picked up as soon as possible. Parents will call the office at 659-7200 before entering the school.**
  - A confidential logbook will be kept detailing time/date and name of the student who used the room as well as when it was cleaned and by whom. This information will be shared with the Saskatchewan Health Authority daily should contact tracing be required.
  - At no time will an ill person be left unattended.
  - These rooms/spaces will be used by one student at a time.
  - Isolation rooms/spaces need to be fully sanitized after every use.
  - Each isolation room will have hand sanitizer, paper towel, sanitizing solution and PPE.
  - A garbage can with plastic bag will be in each room.
  - Signage indicating “Room in Use” and “Sanitation Complete” will be posted.
- **Parents/guardians must designate an emergency contact for student pick up if they are unable to pick up their child. All families must adhere to this.**
- All items the student touched/used that day will be cleaned and disinfected after the student has been picked up. Items that cannot be cleaned and disinfected (e.g. paper, books, cardboard puzzles) will be removed from the classroom and stored in a sealed container for a minimum of 10 days.
- All students who go home ill need to be symptom free for 48 hours prior to returning to school.

Sanitation

In order to ensure a safe learning and work environment, regular disinfection of surfaces that individuals regularly come in contact with is required. The disinfection of a surface is the process of applying a mixture of water and disinfectant (as per manufacturer’s recommendation) to surfaces to kill any bacteria and viruses that may be present.

- Additional caretaking staff have been added to allow for enhanced cleaning protocols.
- Sanitizing of the school will take place 5-6 times during the day.
- Disinfection of a learning space will take place immediately following a student falling ill. The space will be cleared of occupants to allow for a completion disinfection of the space.
- All shared technology (photocopiers, phones, computers, appliances) will be sanitized between each user.
  - All high touch areas within hallways, entrances, and main offices will be sanitized 5-6 times per day.
• All Doors
• Doorknobs
• Crash bars
• Push plates/surfaces that are used to push
• Glass that shows repeated contact with hands
• Light switches
• Water bottle filling stations (every hour)
• Hand sanitizing stations
• Stairwells
• Handrails
• Washrooms (every two hours). Sanitizing times and dates will be noted on a tracking sheet posted in each bathroom.
• Pencil sharpeners
• Taps, sinks and counters
• Desktops

**Mental Health and Social-Emotional Supports**

Students and staff returning to school do so with a varying range of emotions; fear for some, and the weight of uncertainty for most due to the unseen force of COVID-19. Greater Saskatoon Catholic Schools has been preparing to welcome students back with a strong emphasis on the social and emotional needs of students. Strategies to support self-regulation, manage anxiety and build resilience will be shared with school teams and with students. Our school has received a manual titled Supporting the Mental Wellness of our School Staff. Knowing that when our staff are healthy and strong, the culture of our buildings and student well-being is strengthened. The strategies shared with staff and students will support them in self-regulation, reducing anxiety and building resilience.

Our school counsellors will be focusing on welcoming students back using trauma informed practices and school teams will do what they always do to build relationships and resilience with their students.

While there is still a great amount of work to do, and we know we will not be able to control how exactly Covid-19 will impact us, we are committed to hearing the concerns, valuing the input, planning for mitigation of risk, and ensuring that the spread of our faith, love and care outweigh the spread the Corona Virus. At Father Robinson our plan is to continue to support students through our faith. Virtual liturgies, daily routines, daily prayer and class discussions are all integral in our mental health support plan.

**Students with Intensive Needs**

We will continue to work collaboratively with our families who have children with intensive needs to plan appropriately. If you wish to have your child access Online Learning, please contact the school to register. Please contact Mrs. Margaret Epp (Learning Assistance Teacher) if you have any specific questions or concerns regarding your child. mepp@gscs.ca
Transportation Instruction

Families are strongly encouraged to transport their own children when possible. For students who require school bus transportation to/from school, there will be the following changes:

* Students will be assigned seats (same household together, school cohort as well);
* A full bus sanitization is to be completed after the morning and afternoon runs;
* For double-looped routes, drivers will wipe down high-touch areas (handrail, seats, window latches) with approved disinfectant after each route; • double-looped school buses may arrive slightly later than the start time due to sanitization of the bus after the first route.
* Personal protective equipment (PPE) will be mandated for drivers;
* masks are required for all students while riding the bus;
* Staggered arrival and departing times may be required at some schools to reduce the number of students using exterior doors at the same time.
* Students will be expected to line up for their bus adhering to physical distancing guidelines
* Staff will supervise students before and after school assisting them into the correct bus lines and assisting the younger students upon arrival to the correct entrance.

Supports for Changes to Pedagogical Approaches

Although learning experiences will be adapted to ensure safety protocols are followed, students will return to accessing the full curriculum that they were used to and enjoyed prior to school suspension. Certain activities and instructional methods will require modifications to reduce contact. Your child’s classroom teacher will be able to speak to any modifications that are required to courses such as physical education. Teachers will be using an online platform (such as Google Classroom or Seesaw) to communicate with families to support learning and communication. In the daily routines, students will learn how to access and manoeuvre the online platform. Parents/guardians can expect more specific information from each homeroom teacher regarding the online platform and how it will be utilized and accessed this year.

As the school year progresses and school plans require change, we will keep families up to date. School staff will be contacting families to welcome students back as well as provide them class-specific plans. We look forward to working with families in creating a safe and faith filled learning environment for all of our students. We will continue to work with each and everyone of you as together we navigate these new waters. The Father Robinson staff is confident that our return to school safety plan is comprehensive yet adaptive. We fully expect to make changes as required and we look forward to your cooperation, support and future input. We are excited to see your children again and we look forward to partnering with you on your child’s educational journey. 2020 is going to be a year we will all remember! As always, please feel free to call me or email me with your questions or concerns. Together we are better!

Sherry McLean
smclean@gscs.ca  306-659-7201