

St. Mark Community School
414 Pandygrasse Rd
3066597390
Love~ Include ~ Obey~ Nourish~ Serve~

St. Mark School Return to School Plan

Our school plan below is based on the GSCS Return-to-School plan that can be found by clicking on the following link [GSCS Return-to-School Plan](#).

Gradual Re-Entry of students

- September 8th, 2020 will be the first day students will return to school. Not all students will return on the first day.
- Pre-Kindergarten and Kindergarten students will be sent a specific schedule and calendar and will be contacted by their classroom teacher before September 4th.
- We will divide the Grade 1 to 8 student classes in half (approximately) so that half the students in each class will attend for the first week.
 - Students with family names starting with letter A-K will attend on Tuesday Sept. 8 and Thursday Sept. 10.
 - Students with family names starting with letter L-Z will attend on Wednesday, Sept. 9, Friday, Sept. 11.
 - Families with children with differing last names should use the last name of the oldest child so that the entire family follows the staggered start and to facilitate bus routes, supervision and planning.
- Gradual re-entry will allow for careful relationship building and mental wellness as well as smaller groups to teach and practice new COVID-19 procedures.
- This gradual re-entry is not without implications and challenges for families and we are thankful for the patience and flexibility of parents and caregivers.
- Normal student attendance will resume Sept. 14 unless otherwise directed.

Distance Learning Option

Distance Learning Plans were sent out on August 18th. Any family choosing this option can contact the school office and the office coordinator will assist in the registration process. Once distance learning groupings are made, families will be informed.

First Week of School

As indicated in the Division communication, we have been asked to relay that parents are not to enter the school. I know you will be respectful of this. There are special circumstances for special students where some parents support beginning of day and end of day transitions. This will be part of a documented plan that includes the use of the self-monitoring checklist and the use of QR codes for contact tracing. Classroom teachers and/or Learning Assistance Teachers/ English as an Additional Language Teachers will be supporting the conversations and documentation. The documents will be kept in the classroom in case there is a substitute teacher.

Face Coverings

A measure to further mitigate the risk of Covid 19 transmission is the use of masks. Earlier this month our school division, along with many divisions across the province, mandated the use of masks for students in grades 4-8 in situations where physical distancing cannot be maintained. Masks are recommended for pre-kindergarten – Grade 3 students when moving to and from rooms.

- Staff are required to wear masks when:
 - interacting with students, colleagues or visitors.
 - moving to and from rooms.
 - appropriate distancing cannot be maintained.
- Grade 4 – 8 students are required to wear masks when:
 - moving to and from rooms.
 - appropriate physical distancing cannot be maintained.
 - Masks are not required when students are in class, sitting and facing forward.
- All students are required to wear masks while riding the bus.
- All visitors must wear masks.
- Accommodations will be made for students and staff who are unable to wear a mask due to medical or other needs.
- Teaching will take place on mask usage. A helpful guideline link can be found at: <https://www.canada.ca/en/public-health/services/video/covid-19-wear-non-medical-mask-face-covering-properly.html>. Please take time to review with your child(ren)
- Two reusable masks will be provided for each student should they require. As mentioned, these will be handed out as students come into the school.

A reusable face shield and 3 reusable face masks have been purchased for each employee of our school division.

- Recesses and lunch are staggered where approximately half the school is out on an alternating schedule. The playground has been divided into five assigned sections with a supervisor for each section.
- Supervisors will walk the students to the musterpoint. Teachers will walk the students to the classrooms; all staff and students will sanitize upon re-entry to the school.
- At the end of the day, bus students will be dismissed from class first to board the bus through the front doors and a supervisor will be assigned to supervise bus loading. Students who are being picked up by parents will then be dismissed and are asked to use the front entrance of the school only; please pick the students up outside the front of the school. Students who walk home are asked to use the oldest child's assigned exit door.
- PreKindergartens will be picked up from the outdoor classroom at the front of the school.
- Kindergarten transitions will be led by the classroom teacher and parent on what works best for the family; a documented end of day plan will be in place for each child.
- Your child should only bring a reasonable amount of material with them in their backpack as they will be returning home with it at the end of the day. If you cannot provide a backpack, please contact your child's teacher/office and we will work to provide one for

you. We need to work together to reduce the amount of student materials so that they can be easily stored in a small individual container such as a pencil box. Notebooks, binders for portfolios, duotangs, will be safely organized at the school level. *Please label every item* with initials so that we can return and organize items with little sharing of supplies. Any individualized student materials need to be handled by the student and the teacher only.

- Backpacks, water bottles, masks, lunches and any recyclable drink containers must go home each day.
- Greater Saskatoon Catholic Schools has purchased masks and water bottles for students. The students will get them from their classroom teachers.
- PreKindergarten and Kindergarten teachers will be contacting families via phone to discuss best groups and dates with families based on division guidelines. Staggered schedules will be posted on our website, as well as printed and mailed to families in advance of student starts.

Schedules

School day scheduling has changed to ensure our students stay within cohorts. Our school recess and lunch schedules will be as follows. I have also included a google map with the outside designated areas.

Smaller Groups of Students Congregating at Recess

PreKindergarten and Kindergarten will have a separate schedule for the month of September that is commensurate with the staggered start dates; we will add them in once they are in full attendance and we have our number count.

Recess One 10:00-10:15; 1:45-2:00 Odd numbered classrooms out

Recess Two 10:15-10:30; 2:00-2:15 Even numbered classrooms out

Classroom Teachers and EA's on morning recess

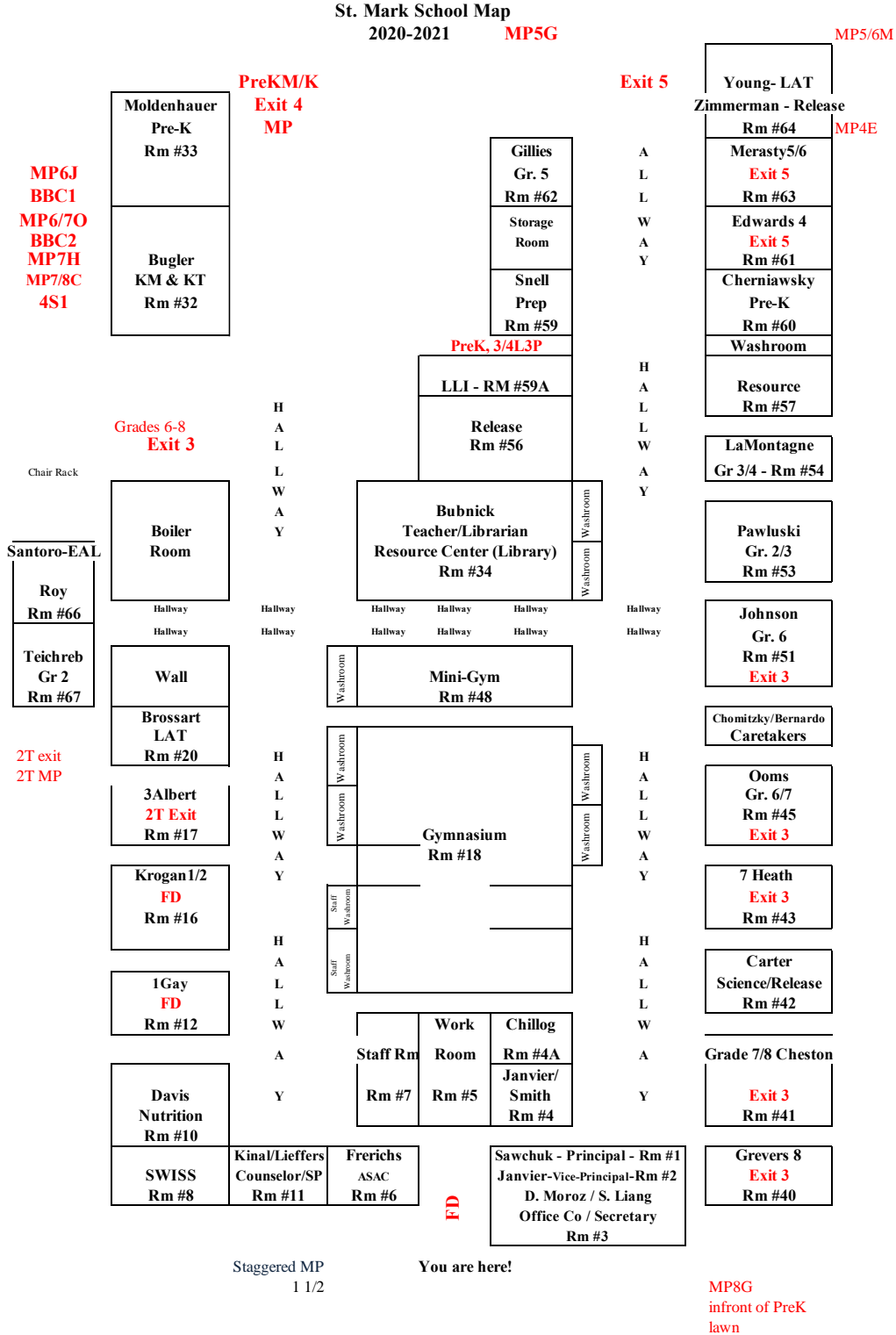
Release Teachers, LAT's, EAL teachers and EA's on afternoon recesses

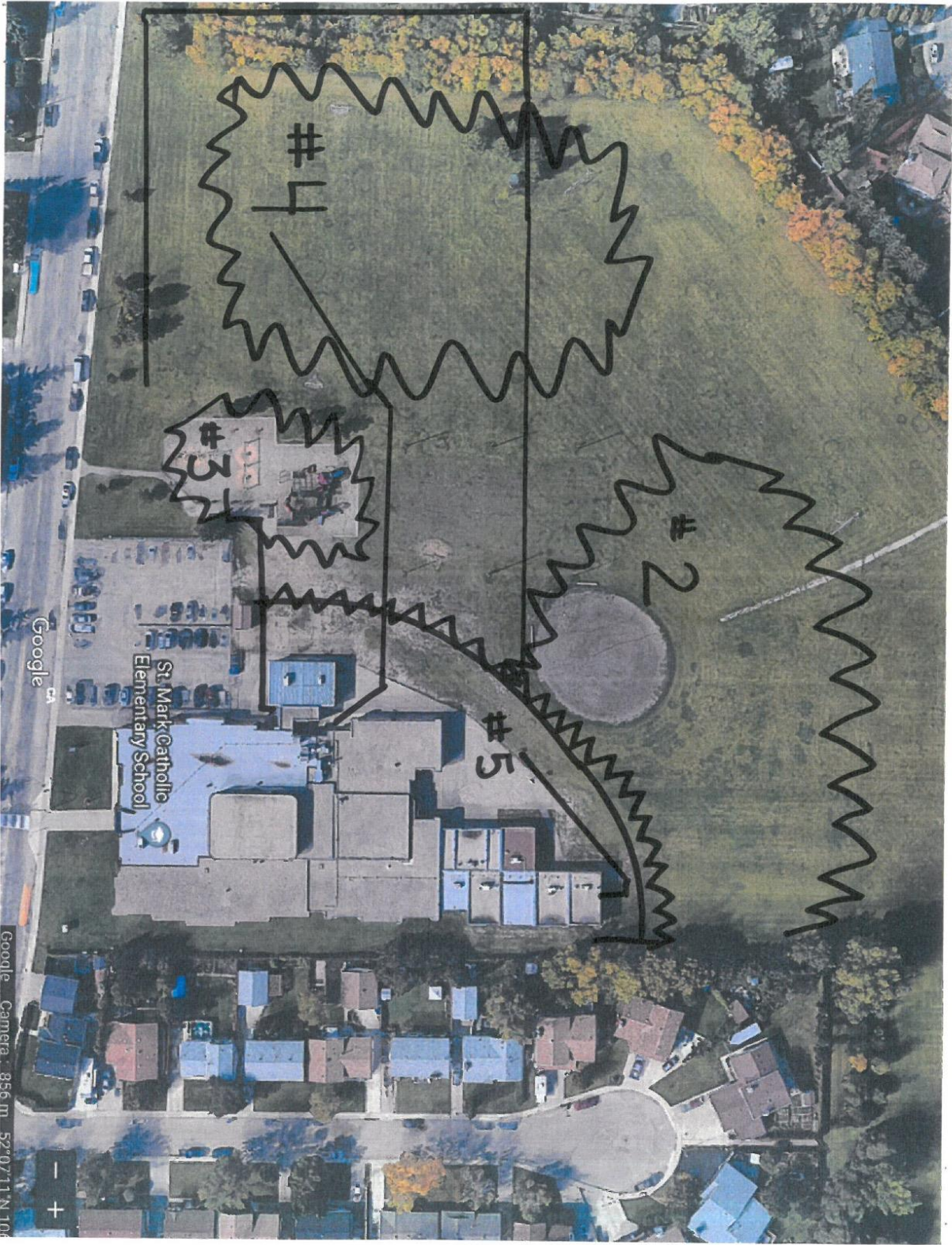
Noon Lunch supervision is voluntary; EA's will be scheduled to support Intense needs students

Supervisors walk students to their muster points: classroom teachers meet them at the doorways with hand sanitizers

Location	Recess One	Recess Two	Supervisor	Muster point: As marked on school map	Doorway As marked on school map
Apparatus	1 1/2	2, 2/3	#1		
Field Behind Apparatus	3 3/4	4	#2		
Soccer Field and area outside their doors	5 5/6	6 6/7	#3		
Tarmac	7 7/8	8	#4		
Green space is flex space					
Indoor			#5		

The use of multiple entrances/exits will assist our school in keeping our students in cohorts:





Our school has determined specific plans to ensure the use of washrooms as well as our common space is scheduled to allow for sanitizing and limiting student contact:

- Visuals will be put up in bathrooms on proper hand washing procedures; students will be required to wash their hands after using the bathroom and to wear a mask in the common areas en route to the bathroom. Classroom teachers have student lanyards for when they have given permission to use the bathroom in grades one to eight outside of scheduled times.
- Teachers will explicitly teach handwashing to students in preK and K. The PreK and K classrooms have their own classroom sinks and will limit their handwashing to their classrooms.
- All areas of the school with sinks will be labelled. While majority of instruction takes place in the classroom, some small group instruction or individual assessment may be necessary. Students accessing small group instruction will be asked to wash their hands prior to receiving instruction in one of these labelled locations.
- Students with special plans will wash their hands in areas with sinks under supervision.
- Students will have an opportunity to wash their hands and/or sanitize and/or fill their water bottles commensurate with the gym schedules; note we have both a mini-gym and a big gym and sometimes phys ed will take place outside. Tentative schedules are provided here:

St. Mark School Schedule SMALL GYM 2020-2021

Schedule 2020-2021

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:45 – 9:15					
9:15- 9:45	K Buglar		2 Teichreb	K Moldenhauer	
9:45- 10:15			1 Gay	2 Teichreb	1 Gay
10:30	2/3 Pawluski				
11:45		1 Gay	2/3 Pawluski	1 Gay	
Lunch					
12:30 – 1:15		1 Krogan	K Buglar	1 Buglar	1 Krogan
1:15 – 2:00	1 Gay	2/3 Pawluski		1 Krogan	2 Teichreb
2:15-2:45	1 Krogan	K Moldenhauer			
2:45- 3:15	1 Gay	2 Teichreb			
3:15	DISMISSAL	DISMISSAL	DISMISSAL	DISMISSAL	DISMISSAL

St. Mark School Schedule Big Gym 2020-2021

Schedule 2020-2021

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:45 – 9:15	Lions Messages	5/6 Merasty (45)	7/8 Cheston (45)	6 Johnson (45)	7 Heath (45)
9:15- 9:45	6/7 Ooms (60)	7/8 Cheston (45)	7 Heath (45)	4 Edwards (45)	6 Johnson (45)
9:45- 10:15					
10:30	5 Gillies (45)	6/7 Ooms (45)	6/7 Ooms (30)	5 Gillies (30)	
11:45		3 Albert (30)	¼ LaMontagne(45)	8 Grevers (45)	8 Grevers (60) 10:45-11:45
Lunch					
12:30 – 1:15	¼ Lamontagne	8 Grevers (45)	3 Albert (30)	5/6 Merasty (45)	3 Albert (30)
1:15 – 2:00	3 Albert		5 Gillies (45)	3 Albert (30)	4 Edwards (45)
2:15-2:45	5/6 Merasty (60)	4 Edwards (60)	6 Johnson (60)	¼ LaMontagne (60)	7/8 Cheston (60)
2:45- 3:15					
3:15	DISMISSAL	DISMISSAL	DISMISSAL	DISMISSAL	DISMISSAL

Lunch

If possible, students should return home to eat lunch. If students must eat lunch at school, they will eat in their classrooms. Strict cleaning protocols will be observed. Students who stay for lunch will be responsible to bring everything that they require in containers that they are able to open, and to bring home any leftover food, containers and recyclables. Students are reminded not to share any food items with others.

We will also be staggering the lunches such that half the school will be inside eating, and the other half out then we will switch.

Nutrition Programs

Students will continue to access nutrition support with the provision of breakfast, snacks and lunch in schools with nutrition programs. New food preparation and distribution guidelines have been put in place to mitigate risks associated with exposure to communicable diseases. Nutrition workers will adhere to strict sanitization procedures and protocols. In addition, access to kitchens will be limited and those involved in food preparation and all those who access the kitchen will wear personal protective equipment. Food will be covered while it is being stored and when it is delivered to classrooms. All food will be in individual sealed containers and will be distributed by staff wearing masks and gloves. Food service dishes will be collected by staff and will be sterilized in an industrial dishwasher.

School Partners

Our school has a before and after school program from the Boys and Girls Club that is free of charge to qualifying parents that operates within our building. The school administration has met with each partner to review GSCS safety protocols. If you want to access these programs, please follow the steps below:



Boys & Girls Clubs
of Saskatoon

To Parents Registered or Considering Registration of Before & After School, Mini Clubs & Neighbourhood Club Programs:

We are very happy to announce the re-opening of our programs on September 8th, 2020 or first full day of school. We have missed our kids and families and look forward to seeing how much all of our kids have grown since March!

Since the Pandemic started, our Evergreen Early Learning Centre re-opened on March 30th for essential service workers, our John Lake EIC re-opened on June 8th and we ran 4 Summer Day Camps - 3 in the city and 1 at Pike Lake. At all of our re-opened sites, we have been following the Government of Saskatchewan guidelines and have implemented procedures to ensure that we are keeping our children, youth and families as safe as we possibly can. These procedures were approved by the Saskatoon Health Authority.

For our Before & After School, Mini Clubs & Neighbourhood Club Programs:

Please read through an outline of our procedures for these programs. These procedures have been put into place to ensure that we are following the guidelines from the Government of Saskatchewan and all the school boards that we have programs in. **Detailed procedures will follow in the next few days via email.**

1. All staff and participants will be required to wear masks at all times, no matter what age they are.
2. Programs will mix age groups (school cohorts) except when there are enough kids from one school cohort to place one leader with that cohort. We will be working with the schools to try to implement this in our larger programs, where there is a greater chance of many kids from 1 cohort.
3. We will try to keep group size to 15 wherever possible. This will depend on how much space we have access to at each site. Larger programs may see increased group sized to a maximum of 25 if the space allows for social distancing (minimum 6 ft).
4. All programs will allow for social distancing and programming will be modified (such as pool noodle tag). Physical activity will be part of our programming.
5. Parents will not be allowed into the programs; we have emergency cell phones at each site and there will be a detailed procedure for pick up and drop offs to follow.
6. No shared materials. Supplies will be provided individually, based on program plans. Equipment will be assigned to individual participants and sanitized prior to sharing with another participant.
7. Participants are required to bring their own snack which will be eaten at least 6ft apart from other participants
8. Program staff will ensure that the site (all tables, chairs, high touch surfaces and washroom taps & dispensers) are sanitized before program start, after snack, before & after each activity or every half hour, whichever comes first.
9. We will be following all the protocols as set out by the school boards, including first aid procedures, participants who have symptoms, staff who have symptoms etc.
10. We ask for patience during this time, as we are all (children, youth, families and Boys & Girls Clubs) trying to do the best we can to keep everyone safe.

Wearing masks, 100% of the time, allows us to mix age groups (cohorts). Providing programs to individual cohorts is something that, as a non-profit organization, we cannot afford. We do not and will not put that cost onto parents as it would not be affordable for families as well.

Here are the next steps:

- **If you are currently registered for our programs, you have until Friday August 22nd to cancel your registration. We will start processing registration fees on Monday August 24th, 2020.**
- **Please ensure that if you decide to register your child(ren) that you have checked off if you will need the program FT or PT. You can change or confirm this with our Manager Dina at dina@bgcsaskatoon.com**
- If you have any questions or concerns, please call our office and speak to Heidi, Leigh-Ann, Dina or Cass.

Thank you for your patience – we look forward to seeing you all!

105-135 Robin Crescent
Saskatoon, SK S7L 6M3
T 306.244.7820
F 306.244.0089

www.bgcsaskatoon.com

*Great futures
start here.*



/bgcsaskatoon
@BGCSaskatoon
bgcsaskatoon

Choir/Music

Based on the following guidelines within the Re-Open Saskatchewan Plan August 2020, GSCS will not be offering choir as a course or as an extracurricular activity until further notice.

Singing within a cohort may take place within a classroom if physical distancing guidelines can be followed, singers face forward, and mask are worn. If the teacher is facing the singers, they should wear eye protection or a face shield.

Band

Band is currently under review. Decisions regarding this programming will be announced shortly.

Library

A specific plan regarding the safe exchange of books is under review and will be shared out shortly.

Extra-Curricular and Field Trips

At this time, all extra-curricular activities and field trips to public spaces are on pause.

Limiting Physical Contact

Our school will be cohorting our students so that they spend the majority of the day with the same group (class) of students. Students will have limited shared material within this cohort. Although physical contact will be reduced using multiple strategies, students will not always be distanced by two meters.

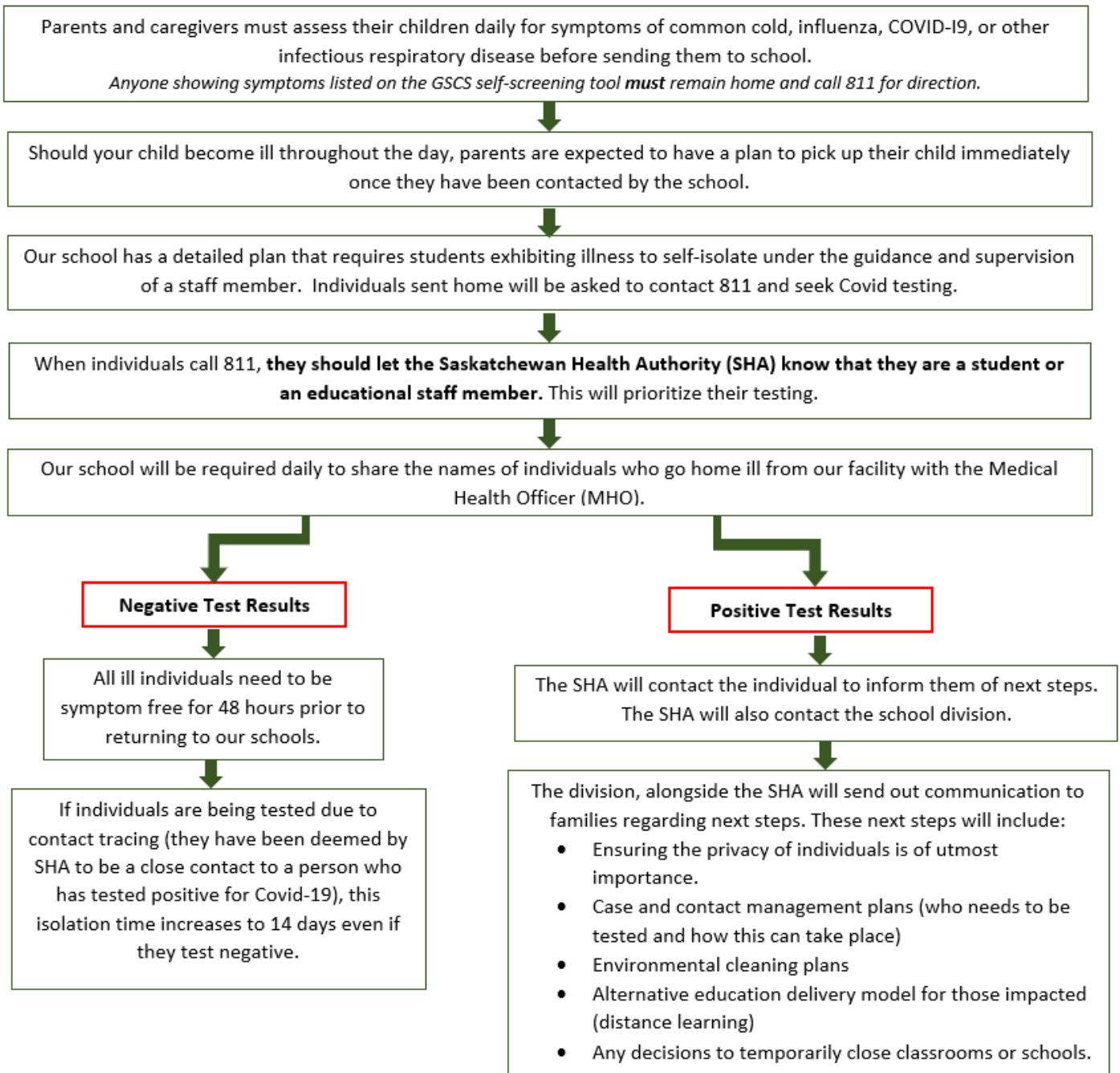
During specific time such as recess, multiple cohorts may be required to be in the same general location. A recess map with designated play areas and supervisors is provided above.

Facilities

Many environmental measures have been put into place in our school. Visual cues, signage, plexiglass and reduced furniture will assist students in mitigating physical contact. Staff members will be explicitly teaching students the new routines, such as how to circulate in our schools to increase distance between people and reduce physical contact.

Health and Safety of our School Community

The health and safety of our students and staff is of utmost importance. Greater Saskatoon Catholic Schools (GSCS) and the Medical Health Officers (MHO) have collaborated on a plan to facilitate communication to report and track ill individuals and establish protocols in the event of a positive Covid-19 case identified within our schools. The following procedures all support both our schools and the SHA:



Illness In Care

If a student seems ill and needs to be isolated/sent home, our school plan will include:

- Two isolation rooms/spaces. They are labelled and located in close proximity to the office. (pipe room and the room behind Sarah's office)
- Students will be given a disposable medical mask if it is safe to do so. Face shields/ medical masks/gloves will be worn by staff working with sick students. [How to remove disposable gloves – Health Canada](#) [Putting on Gloves – Public Health Ontario](#)
- The school will call families to come pick up their child.
- A confidential logbook will be kept detailing time/date and name of the student who used the room as well as when it was cleaned and by whom. This information will be shared with the Saskatchewan Health Authority daily should contact tracing be required.
- At no time will an ill person be left unattended.
- These rooms/spaces will be used by one student at a time.
- Isolation rooms/spaces need to be fully sanitized after every use.
- Each isolation room will have hand sanitizer, paper towel, sanitizing solution and PPE.
- A garbage can with plastic bag will be in each room.
- Signage indicating "Room in Use" and "Sanitation Complete" will be posted.
- Parents/guardians must designate an emergency contact for student pick up if they are unable to pick up their child. All families must adhere to this.
- All items the student touched/used that day will be cleaned and disinfected after the student has been picked up. Items that cannot be cleaned and disinfected (e.g. paper, books, cardboard puzzles) will be removed from the classroom and stored in a sealed container for a minimum of 10 days.
- All students who go home ill need to be symptom free for 48 hours prior to returning to school.

Sanitation

In order to ensure a safe learning and work environment, regular disinfection of surfaces that individuals regularly come in contact with is required. The disinfection of a surface is the process of applying a mixture of water and disinfectant (as per manufacturer's recommendation) to surfaces to kill any bacteria and viruses that may be present.

- Additional caretaking staff have been added to allow for enhanced cleaning protocols.
- Sanitizing of the school will take place 5-6 times during the day.
- Disinfection of a learning space will take place immediately following a student falling ill. The space will be cleared of occupants to allow for a completion disinfection of the space.
- All shared technology (photocopiers, phones, computers, appliances) will be sanitized between each user.
- All high touch area within hallways, entrances, and main offices will be sanitized 5-6 times per day.
 - All doors
 - Doorknobs
 - Crash bars
 - Push plates/surfaces that are used to push
 - Glass that shows repeated contact with hands

- Light switches
- Water bottle filling stations (every hour)
- Hand sanitizing stations
- Stairwells
- Handrails
- Washrooms (every two hours). Sanitizing times and dates will be noted on a tracking sheet posted in each bathroom.
- Pencil sharpeners
- Taps, sinks and counters
- Desktops

Mental Health and Social-Emotional Supports

Students and staff returning to school do so with a varying range of emotions; fear for some, and the weight of uncertainty for most due to the unseen force of COVID-19. Greater Saskatoon Catholic Schools has been preparing to welcome students back with a strong emphasis on the social and emotional needs of students. Strategies to support self-regulation, manage anxiety and build resilience will be shared with school teams and with students. Our school has received a manual titled Supporting the Mental Wellness of our School Staff. Knowing that when our staff are healthy and strong, the culture of our buildings and student well-being is strengthened. The strategies shared with staff and students will support them in self-regulation, reducing anxiety and building resilience. Our school counsellors will be focussing on welcoming students back using trauma informed practices and school teams will do what they always do to build relationships and resilience with their students.

While there is still a great amount of work to do, and we know we will not be able to control how exactly Covid-19 will impact us, we are committed to hearing the concerns, valuing the input, planning for mitigation of risk, and ensuring that the spread of our faith, love and care outweigh the spread the Corona Virus.

At St. Mark, we were able to have many of our classroom teachers access specific professional development called “kids have stress too.” This work was to support the health curriculum outcomes in each grade. Our staff has also identified resiliency strategies through the lens of literacy: each classroom will work to develop independence and stamina goals for our students.

Students with Intensive Needs

We will continue to work collaboratively with our families who have children with Intensive Needs to plan appropriately. If you wish to have your child access Online Learning, please contact the school to register.

Transportation Instruction

Families are strongly encouraged to transport their own children when possible. For students who require school bus transportation to/from school, there will be the following changes:

- students will be assigned seats (same household together, school cohort as well);
- A full bus sanitization is to be completed after the morning and afternoon runs;
- for double-looped routes, drivers will wipe down high-touch areas (handrail, seats, window latches) with approved disinfectant after each route; • double-looped school buses may arrive slightly later than the start time due to sanitization of the bus after

the first route.

- personal protective equipment (PPE) will be mandated for drivers;
- masks are required for all students while riding the bus;
- staggered arrival and departing times may be required at some schools to reduce the number of students using exterior doors at the same time.

Supports for Changes to Pedagogical Approaches

Although learning experiences will be adapted to ensure safety protocols are followed, students will return to accessing the full curriculum that they were used to and enjoyed prior to the school pause in March. Certain activities and instructional methods will require modifications to reduce contact. Your child's classroom teacher will be able to speak to any modifications that are required to courses such as physical education. Teachers will be using an online platform (such as Google Classroom or Seesaw) to communicate with families to support learning and communication.

As the school year progresses and school plans require change, we will keep families up to date. School staff will be contacting families to welcome students back as well as provide them class-specific plans. We look forward to working with families in creating a safe and faith filled learning environment for all of our students.

Lastly, we are St. Mark LIONS. We hold weekly (now virtual) assemblies each Monday morning. Each month has a virtue for each letter: we seek to Love ~ Include~ Obey~ Nourish~ and Serve. A fall return to school is a return to love, a return to seek our Creator and to love our neighbour as ourselves. We want to include you in our planning, so please do reach out. My direct office line is 3066597391. We teach our students that obedience leans into joy in life, respectful relationships with each other and Mother Earth. We nourish each other's spirit and celebrate it when we do! My 91-year-old father reiterates at almost every visit: Remember, your job is a call to serve....do it with both your mind and your heart.