



ST. GABRIEL SCHOOL

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St. Gabriel School Return to School Plan

Our school plan below is based on the Greater Saskatoon Catholic Schools plan that can be found by clicking on the following link [GSCS Return-to-School Plan](#).

Gradual Re-Entry of students

- September 8th, 2020 will be the first day students will return to school. Not all students will return on the first day.
- Our kindergarten class has 11 students. They will not be divided. They will have classes Tuesday and Thursday of our first week back to school.
- We will divide the Grade 1 to 9 student classes in half (approximately) so that half the students in each class will attend for the first week. **Your child's classroom teacher will confirm your days.**
 - Students with family names starting with letter A-K will attend on Tuesday Sept. 8 and Wednesday, Sept. 9.
 - Students with family names starting with letter L-Z will attend on, Thursday Sept. 10 and Friday, Sept. 11.
- Gradual re-entry will allow for careful relationship building and mental wellness as well as smaller groups to teach and practice new COVID-19 procedures. The purpose for students attending consecutive days is to include our Kindergarten/Release teacher in the process on non-kindergarten days to give an accurate example of the daily process.
- This gradual re-entry is not without implications and challenges for families and we are thankful for the patience and flexibility of parents and caregivers.
- Normal student attendance will resume Sept. 14.

Distance Learning Option

- Distance Learning Plans were sent out on August 18th. Any family choosing this option can call the school office and the office coordinator will assist in the registration process. Once distance learning groupings are made, families will be informed.

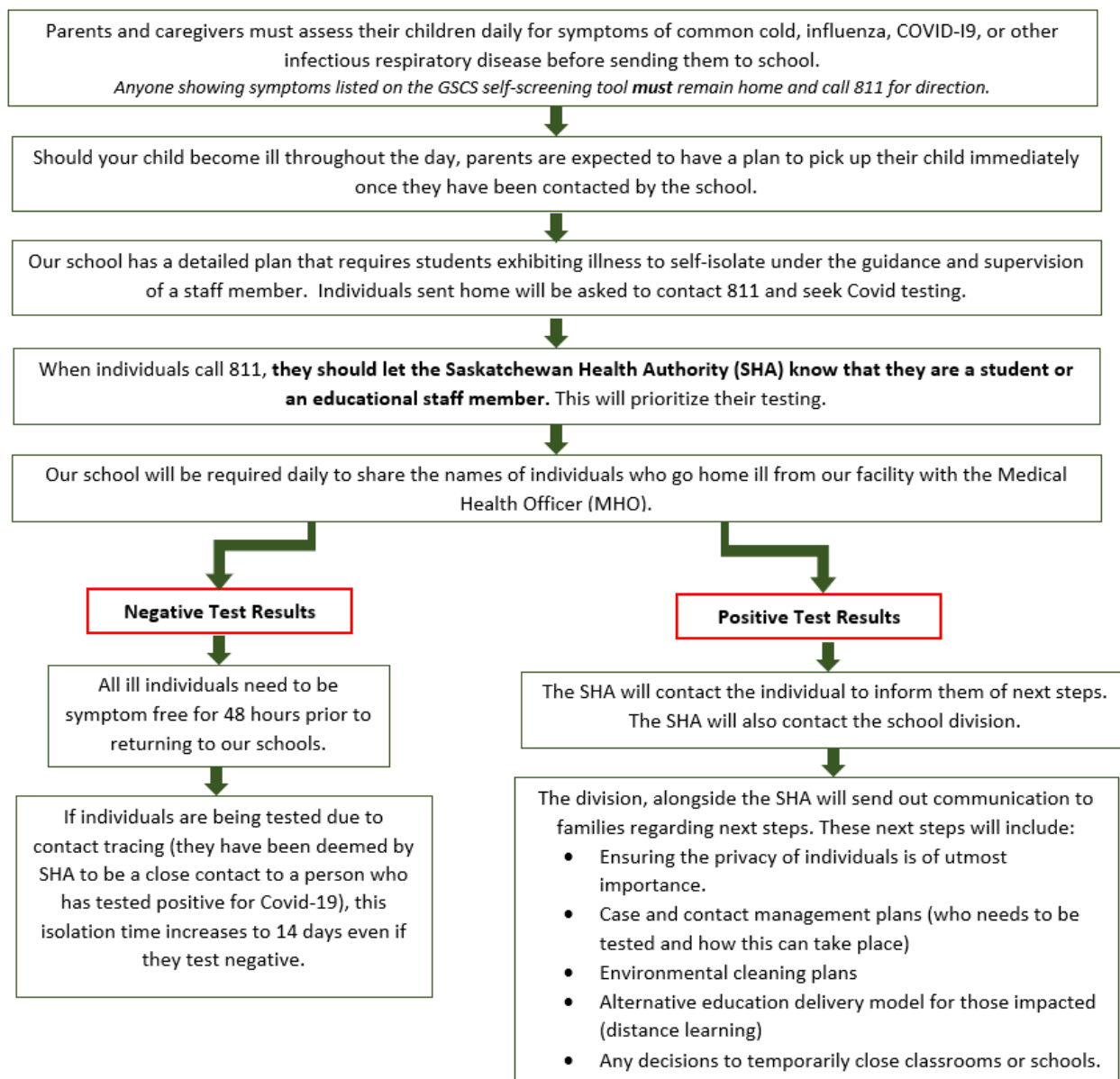
First Week of School

- As indicated in the Division communication, we have asked all parents not to enter the school. When arriving at the school we ask that you follow this process:
 - Parents will be asked to safely wait outside of the school for their children during drop-off and pick-up times.
 - Considerations will be made for Tiny Tot Parents and kindergarten parents, as well as students with intensive learning needs.
- For all non-staff that must enter the building:
 - All non-staff to use front door only.
 - All visitors (including itinerant staff) are required to sign in for contact tracing purposes using a QR code to answer self-screening questions before entering the building. Visitors who do not have a phone with a camera can register using a dedicated school iPad or a staff member can use their device to assist them.
 - Self-screening questions are posted at the entry of the school.

- Spray hand sanitizer upon entrance to the building.
- Parents will not be allowed down any hallways other than to the office.
- Your child will be contacted by his/her homeroom teacher to specify what learning materials and supplies they are to bring with them in their backpack to stay and which items they will be returning home with them at the end of the day.
- Students are asked to have a reusable water bottle and one or more reusable masks. Greater Saskatoon Catholic Schools will provide a water bottle and/or two reusable masks for students upon request.
 - Items will be distributed to students when they arrive at school on their first day.

Health and Safety of our School Community

The health and safety of our students and staff is of utmost importance. Greater Saskatoon Catholic Schools (GSCS) and the Medical Health Officers (MHOs) have collaborated on a plan to facilitate communication to report and track ill individuals and establish protocols in the event of a positive Covid-19 case identified within our schools. The following procedures all support both our schools and the SHA:



Personal Protective Equipment

- Staff are required to wear masks when:
 - interacting with students, colleagues or visitors.
 - moving to and from rooms.
 - appropriate distancing cannot be maintained.
- Masks required for Grade 4-9 when:
 - moving to and from rooms.
 - appropriate physical distancing cannot be maintained.
 - Masks are not required when students are in class, sitting and facing forward.
- Masks are recommended for pre-school – Grade 3 students when moving to and from rooms.
- Accommodations will be made for students and staff who are unable to wear a mask due to medical or other needs.
- Sanitizer is to be used regularly.

Schedules

- St. Gabriel School’s enrollment (180 students – Kindergarten-9) allows us the flexibility to keep common break times with the space we have on our playground. We have divided this space into six zones. A six-day schedule for rotation through the zones has been created.
- The use of multiple entrances/exits will assist our school in keeping our students in cohorts:
 - West Doors - K, Gr. 1, Gr. 6/7, Tiny Tot (65 students)
 - Front Doors - Gr. 4, Gr. 8/9 Sami, Jean, Rebecca (62 students) * ALL GUESTS*
 - North Doors - Gr. 2, Gr. 3, Gr. 5/6 (73 students)
- Our school has determined specific plans to ensure the use of our water-filling stations and washrooms to allow for sanitizing and limiting student contact.
- Water-Filling Station Schedule
 - Students will be expected to bring water bottle full in the morning.

	Morning Schedule		Lunch		Afternoon Schedule			
	#1	#2		#1	#2		#1	#2
9:15 – 9:40	1	K	11:55 – 12:00	1	K	12:45 – 1:10	1	K
9:50 – 10:10	2	2	12:00 – 12:05	2	2	1:15 – 1:30	2	2
10:15 – 10:35	3	4	12:05 – 12:10	3	4	1:35 – 1:50	3	4
11:00 – 11:15	5/6	5/6	12:10 – 12:15	5/6	5/6	1:55 – 2:10	5/6	5/6
11:20 – 11:35	6/7	6/7	12:15 – 12:20	6/7	6/7	2:40 – 2:55	6/7	6/7
11:40 – 11:55	8/9	8/9	12:25 – 12:30	8/9	8/9	3:00 – 3:15	8/9	8/9

- Washroom Schedule
 - We have created a schedule to minimize contact outside cohorts, however we will not limit washroom use if students need to use the washroom outside of scheduled times.
 - Kindergarten will use their classroom washroom.
 - Tiny Tots will use the washroom when appropriate accompanied by their supervisor.
 - Doors will be wedged open when empty.
 - A maximum of four students in the washroom at any one time.
 - 4 markers for each gender to stand on well waiting in line
 - Boys lines up toward the office.
 - Girls line up toward the entrance.

	Morning Schedule	Lunch	Afternoon Schedule
Grade 1	9:00 – 9:20	11:55 – 12:00	12:45 – 1:05
Grade 2	9:20 – 9:40	12:00 – 12:05	1:05 – 1:25
Grade 3	9:40 – 10:00	12:05 – 12:10	1:25 – 1:45
Grade 4	10:00 – 10:20	12:10 – 12:15	1:45 – 2:05
Grade 5/6	10:55 – 11:15	12:15 – 12:20	2:05 – 2:20
Grade 6/7	11:15 – 11:35	12:20 – 12:25	2:40 – 3:00
Grade 8/9	11:35 – 11:55	12:25 – 12:30	3:00 – 3:20

Lunch

- If possible, parents are encouraged to have their children return home to eat lunch.
- All students will remain in their own classrooms for lunch from 11:55 AM - 12:15 PM; noon recess is scheduled from 12:15 PM - 12:40 PM.
- Staff will direct students for washroom and water-filling stations schedules.
- To minimize clustering at doors, the three indoor supervisors will dismiss classrooms as they are clean and ready to head outside while simultaneously monitoring the entry/exit door traffic.
- One supervisor (A) will cover K/1 area, another supervisor (B) will cover the main hallway area, and the last supervisor (C) will cover the east hallway.
 - Supervisor A (K/1 hallway) will help students clean up, get ready to go outside, and dismiss them appropriately. This supervisor will stay inside the entirety of the lunch hour.
 - Supervisor B (main hallway) will be the first staff member outside.
 - Supervisor C (east hallway) will dismiss students as classrooms are clean and boot room is free.
- Students will always come and go through the same doors.
- Supervisor roles will rotate from day to day.

School Partners

- Our school has Tiny Tots Preschool Program that operates within our building. The school administration will meet with the Tiny Tots Program and review GSCS safety protocols.
 - Parent access to the school for Kindergarten and Preschool would be for the first day unless there are specific student needs. After that they will need to remain outside during drop off and pick up.
 - Staff must wear a mask at all times when leaving the dedicated classroom spaces. Children are encouraged to wear a mask when walking to and from the classroom.
 - Spray bottles of hand sanitizer and disinfectant will be provided for their room.
 - For contact tracing purposes, a daily log of students and staff attending the program must be kept as well as the names of parents required to enter the school.
 - Tiny Tots will follow school protocol for staff/student illnesses while in the building.

Choir/Music

Based on the following guidelines within the Re-Open Saskatchewan Plan August 2020, GSCS will not be offering our Gr. 1-5 Choir as a regular scheduled period or as an extracurricular activity until further notice. Singing within a cohort may take place within a classroom if physical distancing guidelines can be followed, singers face forward, and mask are worn. If the teacher is facing the singers, they should wear eye protection or a face shield.

Band

St. Gabriel Band students attend band at BCS2000. St. Gabriel Gr 7-9 band students would need to leave their cohort to attend. For this reason, students will not take part in the band program at BCS2000. This decision may be reviewed during the academic school year if appropriate.

Library

- Teachers only in library until the end of first term. Will re-evaluate at the beginning of Term II.
- Teachers duties:
 - Pull bulk books for their classrooms.
 - # of students + 5 extra (book allotted per class)
 - Check out books to students using destiny using their school personal device. Barcodes will have to be imputed manually.
- When books are returned to school, they are to go into the library isolation area using designated library tub (1 per class) and TL will re-shelf after 24-hour isolation period.

Extra-Curricular

- At this time, all extra-curricular activities and field trips to public spaces are on pause.

Limiting Physical Contact

Our school will be cohorting our students so that they spend the majority of the day with the same group (class) of students. Students will have limited shared material within this cohort. Although physical contact will be reduced using multiple strategies, students will not always be distanced by two meters.

During specific time such as recess, multiple cohorts may be required to be in the same general location. If this needs to occur, students will maintain two meter distance between cohorts and no materials shall be shared.

Facilities

Many environmental measures have been put into place in our school. Visual cues, signage, plexiglass and reduced furniture will assist students in mitigating physical contact. Staff members will be explicitly teaching students the new routines, such as how to circulate in our schools to increase distance between people and reduce physical contact.

Illness In Care

- If a student seems ill and needs to be isolated/sent home, our school plan will include:
 - Two isolation rooms/spaces.
 - Students will be given a disposable medical mask if it is safe to do so. Face shields/ medical masks/gloves will be worn by staff working with sick students. [How to remove disposable gloves – Health Canada](#) [Putting on Gloves – Public Health Ontario](#)
 - The school will call families to come pick up their child.
 - A confidential logbook will be kept detailing time/date and name of the student who used the room as well as when it was cleaned and by whom. This information will be shared with the Saskatchewan Health Authority daily should contact tracing be required.
 - At no time will an ill person be left unattended.
 - These rooms/spaces will be used by one student at a time.
 - Isolation rooms/spaces need to be fully sanitized after every use.
 - Each isolation room will have hand sanitizer, paper towel, sanitizing solution and PPE.
 - A garbage can with plastic bag will be in each room.
 - Signage indicating “Room in Use” and “Sanitation Complete” will be posted.
- Parents/guardians must designate an emergency contact for student pick up if they are unable to pick up their child. All families must adhere to this.
- All items the student touched/used that day will be cleaned and disinfected after the student has been picked up. Items that cannot be cleaned and disinfected (e.g. paper, books, cardboard puzzles) will be removed from the classroom and stored in a sealed container for a minimum of 10 days.
- All students who go home ill need to be symptom free for 48 hours prior to returning to school.

Sanitation

In order to ensure a safe learning and work environment, regular disinfection of surfaces that individuals regularly come in contact with is required. The disinfection of a surface is the process of applying a mixture of water and disinfectant (as per manufacturer's recommendation) to surfaces to kill any bacteria and viruses that may be present.

- Additional caretaking staff have been added to allow for enhanced cleaning protocols.
- Sanitizing of the school will take place 5-6 times during the day.
- Disinfection of a learning space will take place immediately following a student falling ill. The space will be cleared of occupants to allow for a completion disinfection of the space.
- All shared technology (photocopiers, phones, computers, appliances) will be sanitized between each user.
- All high touch area within hallways, entrances, and main offices will be sanitized 5-6 times per day.
 - All doors
 - Doorknobs
 - Crash bars
 - Push plates/surfaces that are used to push
 - Glass that shows repeated contact with hands
 - Light switches
 - Water bottle filling stations (every hour)
 - Hand sanitizing stations
 - Handrails
 - Washrooms (every two hours). Sanitizing times and dates will be noted on a tracking sheet posted in each bathroom.
 - Pencil sharpeners
 - Taps, sinks and counters
 - Desktops

Mental Health and Social-Emotional Supports

Students and staff returning to school do so with a varying range of emotions; fear for some, and the weight of uncertainty for most due to the unseen force of COVID-19. Greater Saskatoon Catholic Schools has been preparing to welcome students back with a strong emphasis on the social and emotional needs of students. Strategies to support self-regulation, manage anxiety and build resilience will be shared with school teams and with students. Our school has received a manual titled Supporting the Mental Wellness of our School Staff. Knowing that when our staff are healthy and strong, the culture of our buildings and student well-being is strengthened. The strategies shared with staff and students will support them in self-regulation, reducing anxiety and building resilience.

Our school counsellors will be focussing on welcoming students back using trauma informed practices and school teams will do what they always do to build relationships and resilience with their students.

While there is still a great amount of work to do, and we know we will not be able to control how exactly Covid-19 will impact us, we are committed to hearing the concerns, valuing the input, planning for mitigation of risk, and ensuring that the spread of our faith, love and care outweigh the spread the Corona Virus.

Students with Intensive Needs

We will continue to work collaboratively with our families who have children with Intensive Needs to plan appropriately. If you wish to have your child access Online Learning, please contact the school to register.

Transportation Instruction

Families are strongly encouraged to transport their own children when possible. Rural students are bused with Sun West. They can expect the following:

- Students will be assigned seats (same household together, school cohort as well).
- A full bus sanitization is to be completed after the morning and afternoon runs.
- Personal protective equipment (PPE) will be mandated for drivers.
- Masks are required for all students while riding the bus.

Supports for Changes to Pedagogical Approaches

Although learning experiences will be adapted to ensure safety protocols are followed, students will return to accessing the full curriculum that they were used to and enjoyed prior to school suspension. Certain activities and instructional methods will require modifications to reduce contact. Your child's classroom teacher will be able to speak to any modifications that are required to courses such as physical education. Teachers will be using an online platform (such as Google Classroom or Seesaw) to communicate with families to support learning and communication.

As the school year progresses and school plans require change, we will keep families up to date. School staff will be contacting families to welcome students back as well as provide them class-specific plans. We look forward to working with families in creating a safe and faith filled learning environment for all of our students.

This document was last updated: August 26th, 2020