

**STUDENT PROGRESS - REPORTING TO PARENTS**

**POLICY**

**LEGAL REF: EA 231**

1. Each school must have a systematic and articulated program to evaluate student progress.
2. The evaluation process should be diagnostic in nature and should enhance a student's self-concept.
3. All teachers shall report student progress to the parents of their students by means of parent-teacher conferences and report cards.

**BOARD APPROVED:** June 28, 1982

**REGULATIONS AND PROCEDURES**

1. Parent-Teacher Conferences
  - a) Conferences between teacher and parent must occur at least once each year at the request of the teacher.
  - b) It is desirable that interviews be held with parents of primary grade children each reporting period.
  - c) Staff development in conference techniques and communication skills should be part of the annual in-service program.
2. Written Report
  - a) A minimum of three reports must be submitted to parents each year.
  - b) Standard report cards are available from the Board office and should be used by all schools.
  - c) The Associate Director may authorize the use of local school developed report cards.

**EFFECTIVE DATE:** June 28, 1982