

Code D: Business Administration

POLICY TITLE AND CODE
DECENTRALIZED FUNDING ALLOCATION DAB

STATEMENT OF POLICY

The Director of Education shall present an annual decentralized budget appropriation to schools for approval by the Board of Education.

RATIONALE

The decentralized funding appropriation is to reflect the educational priorities of Greater Saskatoon Catholic Schools and of the particular school. Decentralized funding enhances local decision-making and the ownership of and accountability for the resources of the Division.

AUTHORITY

➤ *The Education Act, Sections 277 - 282*

GUIDELINES

1. Principals shall endeavour to set aside twenty-five percent (25%) of the annual allotment for purchases to be made in the last quarter of the calendar year.
2. Principals shall not be permitted to expend more than the annual allocation to their school.
3. Principals, with prior approval from their Superintendent of Education, Learning Services Division, may plan to carry forward an amount not greater than ten percent (10%) of the annual allocation to their school for larger, long term purchases. Amounts greater than ten percent (10%) will be allocated to the budget deficit or surplus for that fiscal year.

PROCEDURES

1. The decentralized allotment to schools will be determined by formula based on the September 30 projected student enrolment for the current year.
2. Principals may access monthly financial statements of their decentralized budgets.

REFERENCES

Statement of Educational Commitment of Greater Saskatoon Catholic Schools:

- To practice stewardship with respect for all of God's creation
- To foster good human relationships
- To support staff members as witnesses of their faith to students, each other, and the community

FORMS

Administrative Services Division Manual

DATE APPROVED

May 29, 1995

DATES AMENDED

February 2004

June 2008